



STAFF NOTES

June 6, 2006

Colonel Thomas H. Streicher, Jr., Police Chief



Firearms Training Unit

• Update – Smith and Wesson Military and Police (M&P) Pistol

Major Offenders Unit

• Form 527B, Trial Preparation Report

Planning Section

- Amendment to Cincinnati Municipal Code Chapter 759
 Regarding Towing of Vehicles
- Memorandum of Understanding with United States Coast Guard
- Revision to Procedure 12.420, Reporting Vehicle Thefts and Related Offenses

Chief's Office

• Thank You Letters

1. UPDATE - SMITH AND WESSON MILITARY AND POLICE (M&P) PISTOL

Occasionally, the slide on the new M&P pistol will not stay locked to the rear when conducting an emergency reload. This is neither a malfunction nor an added feature to the firearm. This is common with all semi-automatic pistols, especially those made with a polymer frame. This is usually caused when the magazine is forcibly slammed into the magazine well. This action will not cause the firearm to discharge.

<u>Attached</u> to these Staff Notes is an article on the new M&P pistol. Any questions or concerns about the M&P pistol should be directed to the Firearms Training Unit at 563-7721.

2. FORM 527B, TRIAL PREPARATION REPORT

The blue copy of the revised Form 527B, Trial Preparation Report, does not have a space for "Date of Arrest". Officers completing the form must write the date of arrest in the narrative section of the report until new forms are printed. The form located on the H: drive has been corrected.

3. AMENDMENT TO CINCINNATI MUNICIPAL CODE CHAPTER 759 REGARDING TOWING OF VEHICLES

Cincinnati Municipal Code (CMC) Chapter 759, "Use of a Motor Vehicle to Facilitate a Prostitution or Drug Related Crime", has been amended.

Effective immediately officers will now impound vehicles used to commit a drug offense pursuant to drug related crimes contained in the CMC. Specifically, officers who make arrests for Section 910-23, Possession of Marijuana, and Section 601-23, Prescription Drug Possession Prohibited, will now impound the vehicle if it is owned (or co-owned) by the offender. The owner will be subject to the \$500 civil penalty.

4. MEMORANDUM OF UNDERSTANDING WITH UNITED STATES COAST GUARD

The Police Department has recently entered into an agreement with the United States Coast Guard where the Department agrees to provide personnel to conduct shore side security patrols during certain times when there is a heightened threat level to homeland security. The patrols would be for short periods of time while a vessel containing hazardous cargo is escorted by a Coast Guard patrol boat through the City limits.

If the Coast Guard requires the assistance of the Cincinnati Police Department, they will contact the on-duty Police Communications Section supervisor who will relay the request and any information to the appropriate district supervisor for necessary action.

For any questions concerning this memorandum of understanding, contact Lieutenant Doug Ventre, Tactical Planning Unit, at 263-8119.

5. REVISION TO <u>PROCEDURE 12.420</u>, REPORTING VEHICLE THEFTS AND RELATED OFFENSES

Procedure 12.420, Reporting Vehicle Thefts and Related Offenses, has been revised. Details regarding the National Motor Vehicle Titling Information System (NMVTIS) have been added to the Information Section as well as Section B.3. Additionally, clarifications have been made regarding out-of-town recovery notifications. Other minor changes have been made throughout the procedure.

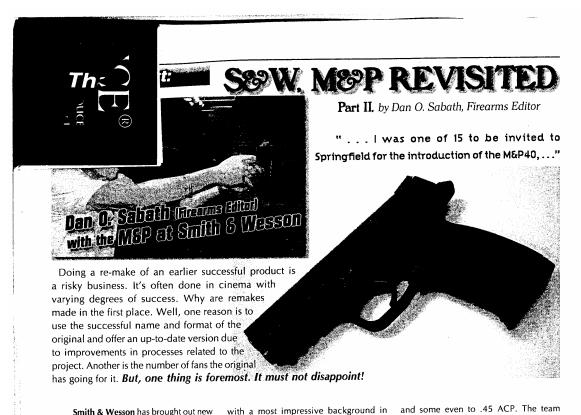
Officers are reminded that when reporting lost, found, stolen or recovered license plates they are to complete a Form 303, Motor Vehicle Incident Report. All references to license plates will be removed from the Form 317, General Conditions Report, at the next printing.

This revision is effective immediately. Personnel should review the procedure in its entirety. The revised procedure is available on the Intranet and on the Department web page.

6. THANK YOU LETTERS

<u>Attached</u> to these Staff Notes are several letters of appreciation and praise written to the Police Chief for the professionalism displayed by our Department and specifically the following officers:

Lieutenant Colonel Richard Janke Lieutenant Mike Neville Police Specialist Pat Murray Police Officer Andy Heyob Police Officer Scott Beasley Police Officer Mike Ammann Captain Paul Broxterman Sergeant Don Murnan Police Specialist Kim Moreno Police Officer Don Jordan Police Officer Barb Winstead



Smith & Wesson has brought out new guns with old names in the past, but, when they decided to use the old and revered name of "Military & Police" they knew the old Model 10, which bore that label, had literally thousand of admirers. It is safe to say that the Smith & Wesson Model 10 was, by far, the most popular and carried firearm of law enforcement and as fine a revolver as anyone could want. It's .38 Special caliber, came in an assortment of barrel shapes and lengths. I can clearly remember, and with great affection, my first Model 10, Military & Police, with it's 2 inch barrel and round

I was one of 15 to be invited to Springfield for the introduction of the M&P40, arranged by Blue Heron Communications, the communications agency for Smith & Wesson. We arrived early at the Smith & Wesson Shooting Center where we were to meet the new Military & Police "face to face." When Smith & Wesson had decided to produce a new weapon with the M&P name, they gave the task of its creation to their Handgun Product Manager, Joseph Bergeron, a young man

with a most impressive background in firearms design and manufacture. Bergeron then called upon *Product Engineers Brett Curry, Sean O'Clair and Gary Zukowski* to form the team that would create and produce the new **Military & Police firearm.**

went about experimenting with various types of polymer, after many tries before settling on a Zytel- polymer reinforced Joe Bergeron took us through the frame. We had the privilege of inspecting entire creation process. There was no doubt that the new handgun would be a semithe major parts which made up the automatic. Almost all law enforcement had "insides" of the piece. The stainless steel chassis is a rigid piece which is embedded not only made the change from wheel guns into frame giving it great strength without to semi-autos, but, had also adopted great addition of weight. I was also heavier calibers than the tried and fascinated by the business end of true .38 Special, and recently the extractor. It sports a really had made the move from no-nonsense beefy hook, all 9 mm to .40 S&W Stainless Steel Chassis xtractor

further decided that the new pistol would

have a polymer frame with stainless steel

chassis and parts, and a through-hardened

stainless steel slide and barrel. They then

S&W M&P - continued

business. The rocker block had been reshaped to reduce friction.

The M&P is a great looking gun, sleek and modern. Gone are the "boxy" looks of many polymer pistols. The stainless steel slide has actually been contoured. The "sweep," in which the extractor lies, is a nice touch, and the muzzle end of the slide has been "scooped" to facilitate reholstering of the weapon. The barrel and slide have been given a black Melonite finish with a surface hardness of 68HRc.

Magazines are stainless with a glossy black finish and hold 15 rounds of .40 S&W ammo. Perforations on both sides of the magazine clearly show number of cartridges, even numbers on one side and odd on the other. The double stack magazines narrow at the top so that the top 2 rounds are single stacked to ensure trouble-free chambering.

Bottom pads are easily removed for magazine cleaning, by depressing a button in the center of the pad and sliding it off. One must take care to re-install



Here are the vital statistics of the M&P40;

✔ Length: 7 1/2"

✓ Height: 5 1/2"✓ Barrel length: 4 1/2"

✓ Loaded Weight: (.40 cal.) 36 oz.

✓ Sights: Wayne Novak Low Carry

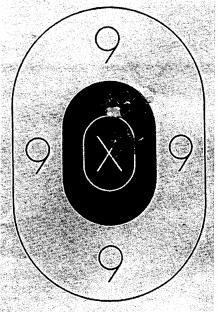
the follower and spring in the proper direction. Full or empty, the magazines "zip" out of the M&P by gravity alone. Slick!

Controls consist of a one-piece ambidextrous slide stop, a reversible magazine release, and a take-down lever. There is no exterior safety device, only an interior safety that prevents the gun from firing if dropped. The trigger must be pulled through to release the striker, which remains partially cocked after firing, therefore easing the trigger pull., which measured barely over the advertised 6 1/2 pounds.

One size does not fit all. Smith & Wesson acknowledges this by providing 3 interchangeable palmswell grip sizes. Changing grips is simple and quick. A retaining rod at the heel of the grip is tuned 1/4 turn in either

direction which frees it to be removed from the gun, thus releasing the palm swell. Switch the snap on swells and reinsert the rod.

As the name implies the M&P40 is a service weapon, built primarily to fit the requirements of the military and law enforcement. Our firing and accuracy tests were designed for such a pistol. We did not give the M&P any rest tests. All firing was done free style, both two-hand and offhand holds were used. Shooters consisted of full time and retired law enforcement officers from municipal, county, and federal departments and military police units. Slow fire, rapid fire and "double tap" disciplines were employed. The target shown was a 4 shot group, shot at 40 feet. The flyer was called by the shooter after he fired. Ammunition was Winchester Hard Ball, shot with a 2 hand hold in less than 10 seconds. This was the norm, not the exception, with 8 out of the 10 shooters, all experienced "pistol people". Consensus: (and I quote) "It not only shoots where you point it, it shoots EXACTLY where you point it". All agreed, the Smith & Wesson MP40 is a far more accurate shooter than



required or expected from a so-called "service" pistol. One ex-cop with 22 years of service produced double tap targets that should have been put in a time-capsule.

We are very fortunate at the American Police Hall of Fame to have in our building the very latest 24 lane, computer controlled 50 foot Caswell-Detroit Armor pistol range. Every day the range is filled with shooters from all walks of life. City, county, state and federal officers not only train here, but, shoot for pleasure as well.

We fed the M&P a variety of ammunition, hard ball, as well as hollow points from Speer, Hornady, and Federal, inter-mixed in magazines. The M&P ate it all and never even burped. Reliable, indeed. Even though several of the shooters did not like the take-up in the trigger, once they got used to it, it did not affect their accuracy one whit.

TAKE-DOWN: easy when one knows the secret. Lock the slide back; remove the magazine. Look down into the mag well and you will see a small vertical lever (S&W says it looks like an old-fashioned

S&W M&P continued on page 19



button hook) (I remember those). With the gun tool (the rod in the base that fastens the palm swells), or a ball point pen, for example, push the small lever down, into the mag well. This locks the sear (very nice-no trigger pressing needed). Move the takedown lever to the down position. Unlock the slide and it will slide (sorry) forward off the frame. Remove the SELF-CONTAINED recoil spring. (Be sure to re-install it with the small end forward), then remove the barrel. This is sufficient for cleaning. See in the *Owner's Manual* the seven points recommended for a drop of gun oil each. Re-assemble in reverse order.

My take.

I am much enamored of it's low bore axis plus the ergonomics of the pistol which allowed, even me, to score creditable double-taps. That combination reduced muzzle flip and felt recoil more than most other .40 calibers I have shot.

The piece is accurate, period. The Novak sight plus the low-bore axis make target acquisition, quick!

The choice of palm swells make it possible to comfortably fit the M&P to

most hand sizes. The swells are marked, small, medium, and large and we found that the great majority of our shooters were quite happy with the medium.

The M&P is a great looking gun. I know, I know...it won't make it shoot any better, but, who wouldn't rather have a good great looking gun than great not good looking one. (There are NO ugly guns)

It is reliable. The dual slide stops, reversible magazine catch, and the light rail are welcome additions.

This is a first-rate "service" pistol. It feels great in the hands..comfortable and SOLID!!!

First issue is the .40 S&W, soon to be followed by a 9 mm. and a .357 SIG. Civilian models have an exterior locking system and a magazine safety. The military and law enforcement models do not.

For civilians? Well, snap a light on the light rail and keep the M&P next to your bed. Perfect house defense handgun.

We feel the Smith & Wesson Military and Police pistol is more than competitive with other guns of the genre. It did NOT disappoint and is a proud successor to it's fore runner, the M&P Model 10.

Smith and Wesson has produced a winner. You can rely on it! •





12.420 <u>REPORTING VEHICLE THEFTS AND RELATED</u> OFFENSES

Reference:

Procedure 12.270 - Impounding, Moving, and Release of Vehicles Procedure 12.400 - Offense Reporting, Miscellaneous Reporting National Motor Vehicle Titling Information System (NMVTIS)

Definition:

For report processing and computer entry purposes only, a vehicle is any motor driven conveyance designed to carry its operator. In addition to ordinary motor vehicles, this definition includes most motorized construction and farm equipment (backhoes, harvesters, etc.) and the following:

Aircraft All-terrain vehicles Automobiles Bulldozers Buses Campers with wheels Cranes (motorized and self-propelled) Golf carts (motorized) House vehicles with wheels Minibikes/Mopeds (bearing serial numbers) Motor scooters (w/o pedals for human power) Motorcycles Motorized boats (bearing serial numbers) Riding lawn mowers (bearing serial numbers) Snowmobiles Trailers Trucks

Report any motor driven conveyance not listed, or that does not have a serial number, on a Form 301, Incident Report.

Purpose:

To ensure proper reporting and processing of all vehicle theft/attempt theft, license plate(s) theft/attempt theft, misplaced vehicle, and lost license plate(s) reports.

Policy:

Officers will provide the community with courteous police service and prompt investigation. Officers will thoroughly complete all reports, documenting all facts and actions that occur during an incident. Officers will submit all reports prior to the completion of their shift and submit serious offense reports immediately.

Information:

The National Motor Vehicle Titling Information System (NMVTIS) is a disclosure and information system that links states together to prevent the titling of stolen motor vehicles and to disclose any brands associated with a particular motor vehicle. When a customer enters a county title office with documents to apply for an Ohio title, the vehicle identification number (VIN) is automatically checked against the active National Crime Information Center (NCIC) theft file. If the VIN sends back an active theft hit the title office will not be able to issue a title to the customer. The county title office will contact the Ohio Bureau of Motor Vehicles (BMV) Title Section and the VIN will be queried through LEADS and the results will be given to the title clerk. The county title clerk will inform the customer that there is a "NMVTIS ADMINISTRATIVE HOLD" on the records and they should contact their local law enforcement agency as a follow up. The customer will also be told that they will have to take the paper work to the law enforcement agency.

Procedure:

A. Initial Investigation

- Department personnel receiving a report of a vehicle or license plate(s) theft will first attempt to determine the time and place of occurrence.
- 2. Police Communications Section (PCS) will broadcast an "unconfirmed" vehicle or license plate(s) theft if:
 - a. The officer believes the theft just occurred, or the suspect or vehicle might still be in the vicinity and:
 - b. The officer has the necessary preliminary information (license plate number, type of vehicle, etc.).
- 3. The reporting officer will switch to Talk Group 16 and give the PCS Teletype Desk the license plate information, type of vehicle, and VIN.
 - a. PCS will check the repossessed car file and tow sheet and inform the reporting officer of pertinent information. Cancel the broadcast immediately if it is not a stolen vehicle.
- 4. The officer will confirm vehicle/license plate(s) theft by determining ownership:
 - a. Request to see the vehicle title, vehicle registration, or both.
 - b. If the complainant cannot prove ownership by producing the above document(s), the reporting officer will:
 - 1) Initiate a search of the LEADS Vehicle/License Plate Registration File by Query Registration (QR).

- Contact the appropriate local deputy registrar for recent vehicle registrations. New registrations may not be in the LEADS Vehicle Registration File. Phone numbers for registrars are in the telephone directory yellow pages under "License Service".
- 3) Ask the Teletype Desk to have the CIN1 operator send a message to the BMV in Columbus, Ohio, for a manual search. Do this if the reporting person gives a license plate number, but cannot verify ownership.
- 4) Have the owner contact their insurance company for VIN and license plate information. Verify information by checking the LEADS files.
- 5. If successful in confirming ownership, notify PCS, which will broadcast and make the computer entry.
- 6. If the reporting officer cannot confirm ownership of the reported vehicle/license plate(s) after following the steps listed above, make an "Unconfirmed Vehicle/License Plate(s) Theft" on a Form 303, Motor Vehicle Incident Report, and inform the reporting person.
 - a. PCS will teletype and broadcast the report and carry it in an active status for 72 hours. Do not enter the theft information into computer files.
 - b. The reporting officer will advise the complainant to exhaust all efforts to locate a document (title, registration, VIN, or license plate information) to prove ownership. Instruct the complainant to contact the police immediately when they locate proof of ownership.
 - c. The reporting officer will forward all copies of the Form 303 to the collator of the district carrying the report. The collator will handle proper assignment and make reports available for roll call dissemination.
 - 1) District collators will not assign offense numbers to "Unconfirmed Vehicle/License Plate(s) Theft" reports.
 - d. It is the responsibility of the investigative supervisor of the district carrying the report to have an investigator contact the complainant. The investigator's follow-up investigation will determine the status of the report.
 - e. At the end of the 72-hour period, PCS will cancel the report and teletype unless instructions are received from the investigating district to upgrade the report and teletype message to a "Stolen Vehicle/License Plate(s)" report.

- 7. Report attempts to commit a violation of any ORC statute that requires a Form 303 as follows:
 - a. Enter the word "Attempt" before the offense title, except in cases of Aggravated Robbery and Robbery.
 - b. Use the same ORC section number as if it were an actual, completed offense.
 - c. For reporting purposes only, never use the ORC Attempt Section 2923.02 on a Form 303.

B. Vehicles

- 1. Reporting vehicle theft/attempt theft
 - a. Prepare a Form 303. After review by a supervisor, forward it to the district where the offense occurred.
 - 1) Title the offense "Vehicle Theft", ORC Section 2913.02V.
 - 2) Make corrections or additions to any Form 303 on a subsequent Form 303.
 - b. Form 301PS, Property Supplement
 - 1) All property that is readily identifiable with a serial or owner applied number will be reported on a Form 301PS.
 - 2) Use a Form 301PS when the combined value is more than \$500.00.
 - 3) Use a Form 301PS when corrections or additions are needed concerning property listed on a previously completed Form 301PS.
 - 4) Handle property contained in, but not part of, a stolen vehicle as follows:
 - a) The spare tire, jack, lug wrench, etc., are considered parts of the vehicle and do not require a Form 301PS.
 - 1] List these items and other unidentifiable property in the "Narrative" section of the Form 303.
 - c. List in detail any damage to the vehicle or missing vehicle parts in the "Narrative" section of the Form 303.
 - d. Vehicle Value
 - 1) The district collator will determine the vehicle value and list it on the Form 303.

- a) Use the Internet at the following sites: the Kelly Blue Book home page at www.kbb.com or the National Auto Dealers Association guidebook home page at www.nadaguides.com to determine vehicle value.
- e. Vehicles stolen as part of robbery, burglary or breaking and entering type offenses:
 - 1) Complete a Form 303.
 - 2) The offense title on the Form 303 is the robbery, burglary or breaking and entering type offense preceded by the word "vehicle". Examples are "Vehicle Aggravated Robbery", "Vehicle Aggravated Burglary", "Vehicle Breaking and Entering", etc.
 - a) The ORC section number for the Form 303 will be the ORC defined offense (i.e., "Vehicle Aggravated Robbery" 2911.02V, "Vehicle Aggravated Burglary" 2911.11V, "Vehicle Breaking and Entering" 2911.13V).
 - 3) The Form 303, completed in these instances, will list all offenses occurring in the incident.

2. Recovery

- a. Query vehicles through RCIC to obtain stolen vehicle information.
- b. Identify the agency that originally reported the vehicle as stolen.
 - 1) For out-of-town recoveries, request CIN1 issue a "Hit Request Confirmation" with the originating agency prior to requesting a Signal 38.
 - 2) All initial contact with the originating agencies (ORI) must go through the CIN1 operator. Bypassing the CIN1 operator and contacting the ORI directly causes confusion in entered vehicle status.
- c. Stolen vehicle recoveries not released to the owner at the scene of the recovery will be impounded. Impounded vehicle recoveries require a Form 369, Towing Report.
 - 1) The yellow copy of Form 369 will be given to the dispatched private wrecker operator.
 - 2) Fax the Form 369 to the Impound Unit as soon as possible. The original white copy of the Form 369 will be mailed to the Impound Unit using interdepartmental mail.

- 3) The pink copy of the Form 369 will be retained at the district.
- 4) Note on the Form 369 if the owner was notified of the recovery.
- d. Prepare a Form 303 and telephone the information to PCS Teletype Desk at 263-8125.
 - The report title will be "Vehicle Recovery". If the theft occurred in another jurisdiction, title the report "OT Vehicle Recovery".
 - a) If vehicle parts or contents are missing, title the report "Partial Vehicle Recovery" or "Partial OT Vehicle Recovery".
 - b) Use 2913.02VR on the Form 303.
 - 2) Enter the following information in the "Narrative" section of the Form 303:
 - a) List and identify the property recovered in the vehicle and indicate the disposition of such property.
 - b) List any damage to the vehicle.
 - c) List any stripped or missing vehicle parts at the time of recovery. The district collator will determine the value of the articles.
 - 3) When calling the PCS Teletype Desk to report vehicle recovery information include the following:
 - a) Name of person/officer who notified the owner.
 - b) Time and date of the notification.
 - 4) When not able to make notification, indicate this in the "Narrative" section of the Form 303. List the date and the time you requested notification, the police agency or district, and the name of the officer contacted.
- e. Notifying the owner of recovered stolen vehicle or license plate(s)
 - When recovering a vehicle or license plate(s) stolen in Cincinnati, it is the responsibility of the recovering officer to notify the owner or initiate the notification process. Make the notification in one of the following ways:

- By telephone. The officer may contact the police agency where the owner lives for assistance if necessary.
- b) By personal visit, if the owner lives or works in the recovering district.
- c) If the owner lives or works in another district, the recovering district will notify the residence or employing district to make the notification.
 - 1] If there is no immediate contact with the owner, the district involved will a make blotter entry to ensure follow-up.
- 2) Upon receipt of a teletype regarding an out-of-town recovery, district desk personnel will promptly notify the auto theft investigator or Investigative Unit supervisor. If the recovery is made after normal working hours the desk officer will put the recovery information in the blotter.
 - a) The auto theft investigator or Investigative Unit supervisor will ensure the owner is notified in a timely manner (no longer than 48 hours).
 - b) Investigative Unit supervisors will ensure the teletype board and blotter are reviewed on a daily basis to verify that all notifications are complete. This review will generally be conducted by the auto theft investigator. If the auto theft investigator is unable, another investigator will conduct this review.
- 3) If the owner does not live in Cincinnati or within the local telephone rate area, the officer will request the CIN1 operator send a teletype message to the proper police agency requesting them to notify the owner. The CIN1 operator will request notification confirmation (via return teletype message) from the agency.
 - The CIN1 operator will immediately make a computer entry "Located Vehicle" (LV) into the LEADS and NCIC Wanted Vehicle File.
 - Officers will not bypass PCS and make initial contact with the ORI themselves. This causes confusion in entered vehicle status. PCS will make any required initial notification of other agencies.
 - c) The investigative supervisor from the district of the theft will ensure the owner of the vehicle is notified, whether the vehicle is recovered out-of-town or within Cincinnati.

- 4) If the vehicle is not drivable at the time of recovery:
 - a) Inform the owner the vehicle is not drivable. This allows the owner to obtain the services of a private wrecker.
 - 1] Provide the above information to the PCS
 Teletype Desk for inclusion in out-of-town police
 agency notifies, if applicable.
- f. It is the duty of an officer from the recovering district to safeguard the vehicle and all property inside until the vehicle is either released to the owner or impounded.
- g. Try to release the vehicle to the owner at the scene if not needed for other reasons and if it can be done within a reasonable time.
 - If the owner or agent is unable to be contacted, or refuses to claim the vehicle at the scene, the vehicle will be towed, through a Signal 38 request, to a designated private storage facility for storage and recovery by the owner or agent.
 - a) Investigations concerning recoveries will be done at the private storage facilities within 24 hours of the recovery.
 - b) Auto recoveries will no longer be accepted at the Impound Unit or taken to police districts for investigation.
 - 2) Indicate in the "Narrative" section of the Form 303 whether the recovered vehicle was released to the owner or agent at the scene, or towed.
- h. Routing of the Form 303 on Vehicle Theft/Attempt Theft, Vehicle Defrauding a Livery or Hostelry, Vehicle Recovery, License Plate(s) Theft, and License Plate(s) Recovery.
 - 1) Original to Records Unit (following coding and computer entry).
 - 2) Copy for district files.
 - 3) Copy for district investigative unit.
 - 4) Copy to Criminal Investigation Section Auto Theft Coordinator.
 - 5) Copy to the district where the theft occurred if a recovery.

- 3. National Motor Vehicle Titling Information System hits
 - a. When a vehicle owner responds to a district at the direction of the BMV, the desk officer will request an officer respond to the district to conduct the investigation.
 - b. The investigating officer will query the vehicle to determine the status.
 - c. If the query indicates the vehicle is stolen, the officer will not allow the owner to leave with the vehicle.
 - 1) The officer will do a hit confirmation.
 - 2) The officer will make an attempt to contact an auto theft investigator to verify the status of the vehicle. If the vehicle is an out-of-town theft, the officer will treat it as any other out-of-town vehicle theft recovery.
 - a) If no auto theft investigator is available, the officer will conduct a preliminary investigation and tow the vehicle to the Impound Unit for follow up.
 - 3) If the query indicates there is no active theft entry, the officer will obtain the owner's name and contact information and allow the owner to leave with the vehicle.
 - a) The officer will make a blotter entry for the auto theft investigator to contact the vehicle owner. The auto theft investigator will follow up with the BMV to determine the status of the vehicle or to assist in clearing the record from the BMV files.
- C. Unauthorized Use of a Motor Vehicle
 - 1. Title the offense "Unauthorized Use of a Motor Vehicle (UUMV)" ORC Section 2913.03V.
 - a. PCS will not broadcast or enter unauthorized use of motor vehicle reports into the computer system unless there is a warrant number or authorization from a supervisor.
 - 2. When sufficient information exists on a suspect but the complainant will not prosecute, the following guidelines will apply:
 - a. Complete a Form 303 and close it "Prosecution Declined".
 - 1) Do not issue a warrant referral.
 - 2) Do not telephone the report to PCS.
 - 3. When sufficient information exists on a suspect and the complainant will prosecute, the following guidelines will apply:

- a. Complete a Form 303.
 - Officers will issue the complainant a Form 655R, Cincinnati Police Department Citizen Referral, for UUMV and advise the complainant to contact the district desk officer with the warrant number.
 - Provide the desk officer with a copy of the Form 303. If the complainant reports the warrant information, the desk officer will call the report in to the PCS Teletype Desk for immediate entry.
 - 3) If the offense occurred in a district other than the reporting district, the officer will make the offense report and:
 - a) Mail original report and fax a copy to the district of occurrence.
 - b) Make a copy of the report for the reporting district's desk officer.
 - c) Instruct the complainant to contact the district responsible for the investigation with the warrant information.
- b. As soon as practical after 72 hours following the report, a district investigator will determine if the complainant has:
 - 1) Signed a warrant, if issued a UUMV warrant referral.
 - If no warrant was signed, close the case "Victim Refused to Cooperate".
 - b) Upon receiving information that an UUMV warrant has been signed, the officer will confirm the warrant and telephone the report and warrant number to PCS. Mark the Form 303 indicating this was completed.
- 4. When sufficient information <u>does not</u> exist on a suspect but the complainant will prosecute, the following guidelines will apply:
 - a. Complete a Form 303.
 - 1) In the "Narrative" section, clearly state the complainant will prosecute.
 - 2) Do not telephone the report in to the PCS Teletype Desk if there is no warrant or supervisor's approval.
 - a) The reporting officer may obtain a supervisor's approval to call the report into the PCS Teletype Desk. PCS will not issue a teletype number without a supervisor's approval.

- 3) Forward the report to the district collator who assigns an offense number and forwards it to the district investigative unit.
- b. The investigator will attempt to obtain sufficient information for a warrant.
 - 1) If sufficient information develops for the complainant to sign a warrant, the investigator will issue a Citizen Referral.
 - 2) If the complainant will not sign a warrant, the investigator will close the case "Victim Refused to Cooperate".
 - a) If no warrant is signed within 72 hours, the investigator will close the case "Victim Refused to Cooperate".
 - 1] Do not telephone the report in to PCS.
 - b) If the complainant or officer signs the warrant, telephone the report and warrant number in to the PCS Teletype Desk.
 - 3) If insufficient information exists to sign a warrant, the district investigative supervisor will determine whether or not to make a computer entry.
- 5. When sufficient information <u>does not</u> exist on a suspect and the complainant <u>will not</u> prosecute, the following guidelines will apply:
 - a) Complete a Form 303 and a Form 311, Incident Closure Report, and close it "Victim Refused to Cooperate".
 - b) Do not telephone the report into PCS.
- D. Defrauding a Livery or Hostelry
 - 1. If a hired or rented vehicle is not returned to the owner, the reporting officer will issue a Citizen Referral to the owner of the vehicle.
 - a. A Form 303 will be completed only after the complainant signs a warrant.
 - 1) Title the offense "Vehicle Defrauding a Livery or Hostelry", ORC Section 2913.41V.
 - 2) Call the PCS Teletype Desk with the information for entry.
 - 2. Vehicle Defrauding a Livery or Hostelry Recovery.
 - a. Title the recovery "Vehicle Defrauding a Livery or Hostelry Recovery". If the defrauding occurred in another jurisdiction, add "OT" as a prefix to the title.

3. When the property involved is not a vehicle, or when violations of ORC Section 2913.41 occur with the vehicle returned to the owner, refer to Procedure 12.400, Section B.

E. Misplaced Vehicles

- 1. Complete a Form 303 titled "Misplaced Vehicle" and forward all copies to the affected district. Do not use an ORC section number.
 - a. Notify PCS who will broadcast and carry the report in an active status for 72 hours.
 - b. The district investigative supervisor is responsible for assigning the follow-up investigation to determine the status of the misplaced vehicle.
 - c. Make one copy for dissemination at roll call.
- 2. When locating a misplaced vehicle within 72 hours, the recovering officer will notify PCS to cancel the teletype.

F. License Plates

- 1. Reporting License Plate(s) Theft/Attempt Theft
 - a. The reporting officer will prepare a Form 303.
 - 1) If only one license plate is missing and evidence of theft is present, prepare a Form 303. Note whether the theft was of the front or rear plate.
 - 2) Report stolen or attempt stolen expired license plate(s) on a Form 303.
 - b. The district carrying the report assigns the offense number.
 - c. The offense titles are "License Plate(s) Theft" or "Attempt License Plate(s) Theft", ORC Section 2913.02L.
 - d. Telephone all stolen valid or expired license plate(s) to the PCS Teletype Desk for entry into the computer files.
 - e. Report theft/attempt theft of license plate validation stickers on a Form 301 using ORC Section 2913.02.
 - 1) The value is the original cost of the sticker.
 - 2) Include the sticker color and serial number in the description for computer entry into the Property File.
 - 3) Query all suspected stolen stickers as "Property".

- 4) The offense title will be "License Plate Validation Sticker Theft" or "Attempt License Plate Validation Sticker Theft", ORC Section 2913.02.
- 5) Upon recovery of a stolen sticker, the officer will prepare a Form 311. Note the recovery of the property and direct the data entry operator to delete the sticker from the computer Property File. Do not make a "Recovery" offense report.
- Reporting Stolen License Plate(s) Recovery
 - a. Upon recovery of stolen license plate(s), prepare a Form 303 and telephone the information to the PCS Teletype Desk.
 - 1) If one license plate is still missing, the recovery is partial. Explain in the "Narrative" section of the Form 303 which plate (front or rear) is still missing.
 - 2) The report title is "License Plate(s) Recovery." Title reports of license plates stolen in another jurisdiction "OT License Plate(s) Recovery." Both instances use ORC Section 2913.02LR.
 - 3) When reporting license plate(s) recovery information to PCS, include the name of the person/officer who notified the owner and the time and date of the notification.
 - 4) When unable to make owner notification, indicate this in the "Narrative" section of the Form 303. List the date and time notification was requested, the police agency or district, and the name of the officer contacted.
 - 5) All initial contacts with the ORI go through the CIN1 operator. Bypassing PCS and contacting the ORI directly causes confusion in entered license plate status.
 - b. On a vehicle with recovered stolen plate(s), and a vehicle not reported stolen which is to be impounded, complete a Form 369, Towing Report.
 - 1) Follow Procedure 12.270 for this type of impoundment.
 - c. The recovering officer will remove stolen license plate(s) from the vehicle at the time of recovery unless the vehicle is to be impounded for investigation. In this instance, the plate(s) will remain with the vehicle, and will be removed and processed by the investigating officer.

NOTE: Wrecker drivers are required to have tools to remove the license plates from a vehicle.

1) Complete a Form 330, Property Receipt, and send the form and plates to the Court Property Unit.

- a) Note in the "Narrative" section of the Form 303 that the license plate(s) were sent to Court Property Unit.
- b) Advise the owner the license plate(s) can be retrieved at the Court Property Unit.
- 3. Reporting Lost License Plate(s)
 - a. The reporting officer will conduct a preliminary investigation to determine if the plate(s) is lost or stolen.
 - 1) Absence of both plates would be a strong indication of theft, unless other circumstances are present.
 - 2) If the license plate(s) is lost within the City of Cincinnati, initiate a QR to verify ownership.
 - 3) Contact the Court Property Unit to determine if someone turned in the license plate(s). Contact the district of occurrence if known.
 - b. Prepare a Form 303 titled "Property Lost" and include the following:
 - 1) Name, address, and telephone number of the owner.
 - 2) Name of complainant, if other than the owner.
 - 3) License number, state of issue, and the validation sticker number, if any (if a lost rear license plate).
 - 4) Date and place of occurrence, if known.
 - 5) Indicate if loss was one, or both license plates (indicate front or back).
 - 6) Telephone the information to PCS and add the teletype number to the Form 303.
 - c. Advise the complainant of the following information in lost license plate(s) cases:
 - 1) If the owner finds the license plate(s), they should immediately notify the police so the plate can be removed from the current files.
 - 2) The owner should contact the BMV as soon as possible.
 - 3) A deputy registrar handles reissuing of Ohio license plates. The following information may be helpful to the vehicle owner:

- a) Passenger vehicle Take any remaining license plate, the registration, or the vehicle title if registration is lost, for a new set of plates. If both license plates are missing, take the registration and the vehicle title in for new plates.
- b) Commercial vehicle Take any remaining license plate with the registration and make application for duplicate plates. Use the issued "W.S." sticker (lost license plate windshield sticker) on the vehicle until the duplicate plate arrives from Columbus. If both plates are missing, bring in the registration and title and make application for a new set of plates.
- c) The registrar charges an issuance fee for the above services.

4. Reporting Found License Plate(s)

- a. Complete a Form 303 for each instance of found license plate(s). The reporting officer will attempt to determine the owner's name and address and will include this information on the form.
- b. After identifying the owner, the reporting officer will attempt to notify the owner by telephone. Instruct owners to pick up the plate(s) at the district before 0700 hours the next workday.
 - If the owner cannot pick up the plate(s) within that period, instruct the owner to retrieve the plate(s) from the Court Property Unit.
- c. Enter the name of the person notified and the time of notification on the Form 303.
- d. If the officer cannot determine the name of the owner after exhausting all investigative means, forward the plate(s) to the Court Property Unit. Attach a copy of the Form 303 explaining the methods used to determine owner identification.

G. Closure of Vehicle/License Plate(s) Theft Offenses

- Cancel the computer entry when cases of vehicle and license plate thefts are cleared "Victim Refused to Cooperate" because the complainant will not prosecute the suspect, and the vehicle is not recovered.
 - a. The investigator assigned to the case will, with the approval of a supervisor, contact PCS Teletype Desk to request immediate cancellation of the computer entry.
- 2. Close cases as a "partial recovery" unless recovery includes the vehicle, both license plates (if two are issued), all parts of the vehicle, and all property listed on the Form 303.



May 24, 2006

Captain Paul Broxterman Cincinnati Police Academy 800 Evans Street Cincinnati, OH 45204

Dear Captain Broxterman,

I want to write and thank you for the participation of the 100th Recruit Class of the Cincinnati Police Academy in the 2006 NAMI walk. From my understanding, there was at least \$3,200.00 raised through their efforts.

My thanks extends, however, beyond their generous giving of their time for such an important organization. As you may already know, for at least the last eight years, the Mental Health Association in collaboration with many mental health agencies has been working with the Cincinnati Police Department to build a strong partnership between the law enforcement and mental health communities. The Cincinnati Police Academy has been at the forefront of that whole process. The participation of the recruits in the NAMI walk shows how far we have come and the quality of that relationship.

I look forward to many years of continued work together. Please extend my personal gratitude to the entire Academy staff and recruits.

Sincerely,

Victor Lloyd

Mental Health Association of Southwest Ohio

cc: Chief Thomas Streicher Sgt. Lisa Crisafi





ADMINISTRATION BUILDING

7550 Forest Road, Cincinnati, Ohio 45255

Office of the Superintendent

513-231-3600 fax 513-231-3830

May 22, 2006

TO:

Chief Thomas Streicher

FROM:

John B. Patzwald John & Patwalel

RE:

Canine Unit Assistance With Bomb Threats

On behalf of the Forest Hills School District I would like to take this opportunity express our appreciation for your response to our request of explosive detection canine unit. Your cooperation, understanding and prompt reaction to our requests has allowed us to handle unfortunately numerous bomb threats in an efficient manner. Without your assistance, we would not have been successful in our procedures.

A special note of thanks is extended to Michael Ammann and Patrick Murray from the city of Cincinnati and to Steve Fischesser and Dan Kissing from Anderson Township under the capable direction of Lt. Mike Hartzler. These individuals displayed exceptional professionalism, were sensitive and worked extremely well with our staff.

Again, thank you for your continued investment in the well being of the Forest Hills School District.

Simon L. Leis

Lt. Mike Hartzler



201 East Fourth Street Cincinnati, Ohio 45202 513 723 3400 Fax 513 723 3402 jim.orr@convergys.com

James F. Orr
Chairman and
Chief Executive Officer

May 26, 2006

Chief Streicher Cincinnati Police Department 310 Ezzard Charles Drive, 2nd Floor Cincinnati, OH 45214

Chief Streicher.

On behalf of Convergys Corporation, I want to thank you for all the good work you and the whole police force are doing to improve safety and security in the Central Business District.

It is essential that our employees know they have a safe and secure work environment. The recent expansion of the Downtown Services Unit to provide mounted patrols helps promote a feeling of safety among the thousands of people who live and work here, and projects a positive and helpful image of the Cincinnati Police Department.

I also want to call your special attention to the high level of professionalism and exemplary community service work of Lieutenant Mike Neville. He has done a great job leading the Downtown Services Unit in responding to the needs of the business and residential community. He is very assessable and is often visible downtown throughout the week and even on weekends working with other officers, talking to visitors and people who work in the downtown area.

Mike projects the professionalism you would expect from an officer with over twenty years of service to the city and we know we can count on him. He is a great ambassador for both the Police Force and the City of Cincinnati. We hope he has a bright future with the Cincinnati Police Department.

Again, please accept our appreciation for all the hard work you and your officers are doing on behalf of the People of Cincinnati.

Regards



May 26, 2006

Colonel Thomas H. Streicher, Jr. Cincinnati Police Division 310 Ezzard Charles Drive Cincinnati, OH 45215

Dear Colonel Streicher, Jr.:

On behalf of the board and members of the International Police Mountain Bike Association (IPMBA), I would like to thank you for your support of the 16th Annual IPMBA Conference, May 6-13, 2006, in Dayton, Ohio. We would like to recognize the contributions of IPMBA Instructor Barbara Winstead, who was an important part of its success.

Because of the involvement of individuals such as Barbara, the IPMBA conference has become known as the premier training event for public safety cyclists. This year, the conference was attended by police, EMS, and security personnel from 34 states and seven countries, including Canada, Israel, Australia, the Netherlands, Ireland, England, and the United States. All who attended were impressed with the professionalism of our instructor cadre.

Thank you again for your support of public safety cycling. We look forward to seeing all the members of your bike team at the 17th Annual Conference, April 14-21, 2007, in Baton Rouge, Louisiana!

Sincerely,

Maureen Becker Executive Director

To the Cincinnati Police Department.

This is for all the police officers who put their lifes on the line to protect and serve the citizens of our city. These officers are dedicated and show excellent service. These officers are not robots. They are humans just like you and I, with normal everyday lives. They choose to keep our lives safe and out of harms way.

For the officers who were killed in the line of duty. I honor them for their courage and dedication. The fire Department, the Police Department, these outstanding people are blessed. They are our heros. I admire their strength and their bravery. Each and every day you sacrifice your life. That is beyond the duty of bravery. That's astronomical. You can't get no better than that. You are extremely amazing.

I can walk the streets and feel safe to know that there's someone like you to be there in time of need. You are the hope and the inspiration, with valid cause and radiate efficiency. I recognize your hard work and your difficult dangerous task. I wholeheartedly admire your valor and courage. Even the ones that's not mentioned, but have a part to play in keeping this city and any other city from being corrupt with violence, I honor you as well.

Just remember you are not alone. There are people who care and appreciate you for being there.

Thank You again for an outstanding, excellent job you are doing. Be safe, god bless.

Ms.Rosemary Johnson 583 West Liberty Apt.102 Cincinnati, Ohio 45214 SOUTHEN POLICE INSTITUTE DEPARTMENT OF JUSTICE ADMINISTRATION College of Arts and Sciences University of Louisville Louisville, Kentucky 40292

Office: 502-852-6561

502-852-0355

Web: www.louisville.edu/a-s/ja/spi

May 22, 2006

Chief Thomas H. Streicher, Jr. Cincinnati Police Department 310 Ezzard Charles Dr. Cincinnati, OH 45214

Dear Chief Streicher:

Thank you for permitting Captain Paul F. Broxterman, Jr. to attend the 115th Administrative Officers Course at the Southern Police Institute. He has successfully completed a rigorous academic program designed to assist in the development of police administrative and command personnel. To successfully complete this programs the student is required to master its academic requirements, prioritize course objectives, manage time appropriately, while identifying and using resources available within their fellow students and the University. Captain Broxterman applied himself diligently to this effort. It is our opinion that this experience will help prepare him for increasingly progressive administrative assignments in your agency.

We are grateful for the support and confidence you have shown in the Southern Police Institute by providing us with the opportunity to instruct your officer. It is our hope that you will continue that support by providing a similar opportunity for others under your command to participate in our future programs. Your support helps us achieve our mission of advancing the professional preparation, knowledge and skills of current and future law enforcement administrators.

Lastly, we are a customer oriented learning institute. Please feel free to contact us if you have any suggestions that would assist us in our mission.

Sincerely.

William F. Walsh, Ph.D.

Director

Southern Police Institute

Sunoco Mini Mart

3443 Burnet Avenue Cincinnati, Ohio 45229 Phone: (513) 751-4474

May 3, 2006

Chief of Police 310 Ezzard Charles Cincinnati, OH 45214

Dear Chief of Police:

I am writing this letter today on behalf of myself and all of the employees at the Sunoco Mini Mart on Burnet Avenue in Avondale to express our tremendous gratitude for Officer Scott Beasley's, Badge #656, caring efforts to protect citizens in the increasingly violent area of Avondale.

In February, I was robbed at gunpoint at my workplace and following this, other incidents took place within weeks, including another robbery and break-in into my store. These incidents affected me and my employees emotionally and mentally, which caused us to be fearful of coming to work on a daily basis. I have not only lost a tremendous amount of money, but have also lost employees.

Shortly after the robberies, I ran into Officer Beasley at the National City Bank in Clifton where I expressed to him my concern for the safety of myself and my employees and the lack of police presence in Avondale. Since then, Officer Beasley has taken the time and effort to make his presence visible in the community by coming to the store several times a week and at times remaining in the area for a few hours.

Officer Beasley's thoughtful actions have made my employees and I feel a sense of safety and security in an area in need of it the most. We truly appreciate his dedication in making the community a safer environment, not only for us, but for everyone in Avondale. This city is need of more Officers like Officer Beasley, who truly care and are dedicated to their jobs of protecting the citizens of this city. We greatly appreciate Officer Beasley's efforts and hope that he gets the praise he deserves.

Respectfully,

Sameer Maghathe Owner/Manager

Sunoco Mini Mart

SOUTHERN POLICE INSTITUTE
DEPARTMENT OF JUSTICE ADMINISTRATION

College of Arts and Sciences University of Louisville Louisville, Kentucky 40292 Office: 502-852-6561 Fax: 502-852-0335 www.louisville.edu/a-s/ja/spi

May 22, 2005

Thomas H. Streicker Jr. Chief of Police Cincinnati Police Department 310 Ezzard Charles Dr. Cincinnati, OH 45202

Dear Chief Streicker,

I am writing to thank you for letting Assistant Chief Richard Janke instruct the students attending the 115th Administrative Officers Course at the Southern Police Institute of the University of Louisville.

Assistant Chief Janke instructed 56 police managers in the efforts of your department's command staff under your leadership to enhance the competency and effectiveness of your officers since the Riots and the Consent Degree. I consider his instruction a critical element in our program. We are consistently emphasizing the responsibility of command leadership to do the right thing even when faced with difficult times. His lecture demonstrates this most clearly and highlights an outstanding leadership example in the actions taken by you and your command staff to address the challenges faced by the department. All the students were impressed with Lt. Col. Janke's presentation and the efforts developed by your department to respond to the problems that resulted during this period of adversity.

We appreciate his willingness to provide our students with this valuable instruction. His presentation reflects the professionalism of your agency and its leadership.

Sincerely

William F. Walsh, Ph.D.

Director

Professor of Justice Administration

Police Chief Streicher 310 Ezzard Charles Drive Cincinnati, Ohio 45214

Dear Police Chief Streicher,

The faculty and students of Cincinnati College Preparatory would like to thank you for allowing Detective Kim Monreno and P.O. Jordan to speak at our school on May 11, 2006. Det. Monreno and P.O. Jordan presented informative information pertaining to criminal justice and forensic science. The students are more interested in future employment opportunities in the fields of criminal justice and science than they had been prior to the presentation. The faculty and staff at C.C.P.A. would also like to extend our thanks to you for all your hard work in serving our community.

Thank you very much for your contributions. Your interest in our students and the knowledge your staff presented to our students will make a difference in our community.

Best Regards,

Faculty and the Seventh Grade Class

markeisha Turnisan

Nigle Cornelius Erchonino Hill Erandon Webster David Oliver ShaGuille Prather



Colonel Will McQueen

POLICE DEPARTMENT INDIAN HILL RANGERS

Accredited since 1985 6525 Drake Road • Cincinnati, Ohio 45243



Phone (513) 561-7000 Fax (513) 561-9459

May 16, 2006

Colonel Thomas Striecher, Jr. Cincinnati Police Department 310 Ezzard Charles Department Cincinnati, Ohio 45214

Dear Colonel Streicher,

Thank you for arranging for Sergeant Murnan to assist the Indian Hill Rangers with our mock assessment for Accreditation. Much time and effort goes into the process and it was helpful to have Sergeant Murnan review our files and offer suggestions on how to improve our system.

I know how difficult it can be to have someone out of the office for the day. Thank you for permitting Sergeant Murnan to spend the day with us.

If there is anything I can to assist you please let me know.

Sincerely,

Colonel W. G. McQueen

Chief of Police

wgm/bw

3575 Kroger Ave. Cincinnati, OH 45226 May 15, 2006

Colonel Thomas H. Streicher, Jr., Chief of Police Cincinnati Police Department 310 Ezzard Charles Dr. Cincinnati, Ohio 45214

Dear Chief Streicher:

I want to express my appreciation for the excellent job your officers did when I was robbed Thursday evening, May 11, 2006. The incident occurred on Observatory Avenue in Cincinnati about 9:00 p.m. when a man grabbed my purse and slammed me into the concrete sidewalk. A neighbor heard my screams and was able to get the license number of the van the suspect jumped into. Officer Andy Heyob of the Cincinnati Police Dept. immediately responded, checked the license number and issued an APB. Within a few minutes the Montgomery Police spotted the van on I-275 and arrested the suspects. My purse and all its contents were recovered.

Officer Heyob's quick response and follow-up made the successful outcome possible. In addition he was very supportive and helpful to me. Please express my appreciation to him for a job well done. It is reassuring to know that there are such dedicated and responsible individuals on the Cincinnati police force.

Sincerely,

Janet Woeste

Janet Woeste



Department of Public Safety University of Cincinnati PO Box 210215 Cincinnati OH 45221-0215

Three Edwards Center 51 West Corry Boulevard Phone (513) 556-4900 Fax (513) 556-4940

May 18, 2006

Colonel Thomas H. Streicher, Jr. Cincinnati Police Department 310 Ezzard Charles Drive Cincinnati, OH 45214

Dear Colonel Streicher,

Thank you so much for joining us yesterday in honoring our officers at UC's Police Week celebration. The grand entrance made by Hamilton County's Sheriff's helicopter was spectacular!

We sincerely appreciate the time each of you took from your busy schedules to celebrate with us. The vehicles provided by the Glendale Police, the Sharonville Critical Incident Response Unit, Hamilton County's Bomb Unit and the Sheriff's boat, Hamilton County Coroner, and the Cincinnati Police, in addition to their K-9 unit, made for a grand display on our Campus Green.

It was great having the support of so many agencies throughout the city, and we truly appreciate your presence here at UC.

Sincerely,

Captain Karen Patterson UC Police Department